

St Catharines May Ball 2024 Terms and Conditions

1. General

- a. St Catharine's College May Ball 2024 (hereafter "the Ball") is organised and run by the St Catharine's College May Ball 2024 Committee (hereafter "the Organisers"), under the direction of the Ball President, Omeet Atara.
- b. The Organisers may be contacted at May Ball President, St Catharine' College, Trumpington Street, Cambridge, CB2 1RL or at mayball.president@caths.cam.ac.uk.
- c. Participation at the Ball is subject to the following Terms and Conditions. Failure to adhere to these Terms and Conditions may result in refusal of entry or ejection from the premises.
- d. The purchase and use of tickets to the Ball constitutes a non-transferable contractual relationship between an individual who purchases/uses a ticket (hereinafter 'the ticket holder') and the Organisers' subject to the provisions set out herein:

2. Ticket Application and Booking Procedure

- a. Ticket applications will only be accepted where the Lead Applicant (hereafter "the Applicant") is a current student, an alumnus or employee of the University of Cambridge and/or of its constituent Colleges.
- b. Tickets to the Ball are subject to availability, and will be allocated on a first come basis.
- c. Applications for tickets will only be accepted via the Organisers' official booking page at www.tickets.catzmayball.co.uk, a subdomain of www.catzmayball.co.uk (hereafter "the Ball Website").
- d. Applications for tickets will be released to St Catharine's College students, followed by fellows, alumni and students from our partner colleges listed on the Ball Website .
- e. Tickets may only be transferred to another individual with the permission of the Organisers (see Section 4).
- f. Tickets may not be resold for commercial gain. Where a person is found to be reselling tickets for commercial gain, both the ticket seller and ticket buyer(s) will be refused entrance to the Ball and forfeit all their tickets without refund.
- g. St Catharine's College members, may additionally apply for three tickets for accompanied bone fide guests (hereafter "Guest(s)"). Alumni and Cambridge University members, may additionally apply for two tickets for their Guests. The Applicant must notify their Guests of these Terms and Conditions. The Applicant submits, upon application, to these Terms and Conditions on behalf of their Guest. Applicants will be held responsible for the actions of their Guest throughout the Ball.
- h. All Applicants and Guests must be over the age of 18 (born on or after 20/07/2006 [dd/mm/yyyy]), on the date of the ball.
- i. The Applicant is responsible for providing the Organisers with their own details

and details of their Guests as described on the Ball Website at the time of booking. The Organisers cannot be held responsible for incorrect registration.

- j. A ticket is valid only if the ticket-bearer's name matches the name that was supplied when the ticket was purchased, unless the name has been changed, as per clause 5(b), and the Applicant's Photographic identification (e.g. driving license, passport, driving license).
- k. Booking of a ticket or tickets for the Ball is not confirmed until the person making the booking has received a confirmation email from the Organisers. While this email confirms the booking, it does not confer the right of entry to the event. The Organisers reserve the right to refuse admission.
- l. In the event that the Ball sells out, the Organisers reserve the right to create a reserve list of Applicants at their discretion. If tickets become available later, they will be issued to Applicants on the reserve list by random ballot.
- m. Personal information is dealt with in accordance with the General Data Protection Regulation. A privacy policy is published below (Section 12). Your information will not be passed to third parties without your express consent. Your information will only be used for the purpose of the Ball, and will be deleted thereafter.

3. Payment

- a. Online card payments will be taken through a service provided by SagePay (Opayo).
- b. A small booking fee is payable in addition to the ticket price, covering expenses related to the operation of the booking system. Except in the case of refunds (see section 4).
- c. Only at the discretion of the Organisers, and under exceptional circumstances, may payment be made by bank transfer. Under no circumstances will payment by cash be accepted.
- d. The Organisers reserve the right, at their discretion, to offer discounts of up to 100% of the value of any ticket to any person.
- e. If a discount has certain conditions attached (E.g. A bursary ticket) and the discount is used by an Applicant who does not satisfy that discount's requirements, the ticket purchase will be deemed invalid. The Applicant will still have the opportunity to pay the difference. In case the Applicant refuses to pay it, the ticket will not be subject to refund.
- f. Applicants are advised to carefully follow all payment instructions provided on the Ball Website and retain the proof of payment. The Organisers take no responsibility for money lost by failure to follow the payment instructions detailed on the Ball Website and per non completed processes.

4. Refunds, exchanges and amendments

- a. No refund will be offered for any Ball ticket(s), except in exceptional circumstances and at the discretion of the Organisers.
- b. If a refund is offered, the Organisers reserve the right to pay the refund by a

- method of their choosing, minus any transaction fees.
- c. If a ticket is refunded that was initially bought with a discount, any discount refund will be no more than the amount that was originally paid.
 - d. At the Organisers' discretion, an Applicant may transfer ownership of their ticket(s) to another person who satisfies the conditions of (2.a) and (2.h).
 - i. In case of transfer ownership, it is the sole responsibility of the initial Applicant to ask the Organisers to change the name(s) or other details on their ticket(s).
 - ii. Applications to transfer ownership of a ticket(s) must be made by the ticketing website up until 6pm 16/06/2024. Applicants must login via the same Raven account used to initially apply for the tickets, and pay the relevant transfer fee.
 - iii. If a transfer of ownership is required after this date, applications must be submitted in writing to mayball.ticketing@caths.cam.ac.uk. The change will be at the committee's discretion and only permitted under exceptional circumstances.
 - iv. it is the sole responsibility of the initial Applicant to pursue any desired financial compensation from the newly transferred applicant if necessary. The Organisers do not take any responsibility in transactions that may occur.
 - iv. Once submitted, and any fees indicated by the ticketing system paid, the transfer is non refundable, and any further transfers must repeat the process stated in 4(d(ii).
 - e. Any refunds, exchanges and amendments, the Applicant must provide appropriate identification and proof of payment.
 - f. Guests invited by the Organisers', inclusive of Guests under any committee swap arrangement, will not be allowed refunds, exchanges and/or amendments under any circumstances.

5. Admission to the Ball

- a. Tickets will be digitally distributed, at the Organiser's discretion, days in advance of the Ball.
- b. Entry to the Ball will only be granted on presentation of a valid digital ticket. Photographic identification (Including but not limited to; passports, driving licenses, residency cards, or any authentic identification, bearing the Applicants and Guests name and date of birth) is required for admission; the name on the identification must match the name that was submitted to the Organisers. If no identification is presented, the applicant will be declined admission to the Ball. On admission, a non-transferable wristband will be fitted to each Applicant and their Guests.
- c. By purchasing the ticket, the Applicant is required to follow the Government's provisions regarding the COVID-19 pandemic and all guidelines determined by the Organisers to prevent the spreading of the virus. Any disregard of the

requirements will entitle the Organisers to take appropriate action, including the expulsion from the Ball.

- d. The Organisers, in the presence of a SIA Licensed security guard, reserve the right to search persons upon entry or at any time during the event (see section 6 below). This may include a search of clothing, containers, packages and bags in possession of Applicants or Guests.
- e. Entrance outside the advertised times will not be permitted without the prior consent of the Organisers. Applications are to be made to mayball.ticketing@caths.cam.ac.uk.
- f. Entrance to the Ball is final, and no re-entry will be permitted except by prior consent of the Organisers.
- g. Use of the cloakroom provided is at the Applicant or Guest's own risk. The Organisers cannot be held responsible for the security of personal possessions stored in the cloakroom or in any other location at the Ball.
- h. Any inappropriate use of the wristband/ticket will allow the Organisers to take sanctions against the Applicant and/or Guest that has misused the wristband/ticket and any person involved.
- i. On entering the Ball, Applicants and Guests agree that photographs and video may be taken by our contracted photographers and that these may be released into the public domain, such as being published on the Ball Website. The copyright of these photographs and videos will be retained by the Organisers.

6. Conditions of Admission

- a. Applicants and Guests are required to wear their wristband for the entire duration of the Ball.
- b. Applicants and Guests are required to show their wristband at any point during the Ball to the Organisers or contracted security personnel who request to see it.
- c. The Organisers, St Catharine's College Staff and contracted security personnel, reserve the right, with reasonable cause, to refuse entry or remove any Applicant or Guest from the Ball, at any point during the Ball, without any entitlement to a refund. Some reasonable causes include, but are not limited to, cases where the Applicant or Guest:
 - i. Is under the excessive influence of alcohol;
 - ii. Is under the influence of drugs;
 - iii. Is in possession of drugs, illegal substances or alcohol not provided by the Ball;
 - iv. Is not in possession of appropriate identification or a valid ticket;
 - v. Is under the age of 18 on the day of the ball;
 - vi. Exhibits disruptive, aggressive, rude or inappropriate behaviour while queuing to enter the Ball or once inside;
 - vii. Is in possession of a prohibited item. These include, but are not limited to: alcohol; unlawfully held controlled drugs; animals except service animals (e.g. guide dogs); weapons; any items that could be

used as a weapon; camera tripods, monopods, telephoto camera lenses with a focal length capacity greater than 200mm; drink and food cans; fireworks; glass (including bottles); large containers above 1 litre; flags, banners or signs larger than 1 metre by 1 metre in size or with handles longer than 50cm in length; musical instruments and amplification equipment; unauthorised advertising or marketing material or flyers; any substances whose possession is prohibited by law. The Organisers reserve the right to detain and notify the Police about any person found in possession of unlawfully controlled drugs or items.

- viii. Refuses to submit to a search upon entry or at any time during the event.
 - ix. Enters a non-designated area and/or uses any space for a different purpose than was originally intended. These include but are not limited to the entrance or use of not-allowed venues or rooms or not designated toilets.
 - x. Attempts to: (a) disrupt or interrupt the event; (b) engage in conduct which is a risk to the safety of themselves or of others; or (c) engage in any conduct, act towards or speak to any person in a manner which offends, insults, humiliates, intimidates, threatens, disparages or vilifies that other person on the basis of race, religion, colour, sexual orientation, descent, nationality or national origin;
 - xi. Attempts to cause wilful damage or harm to any part of St Catharine's College or the Ball infrastructure, including buildings, fixtures and fittings, fences, and vegetation;
 - xii. Attempts to interfere with, obstruct or hinder the Organisers or their contractors, St Catharine's College staff, or authorised officers in the exercise of their powers, functions or duties;
 - xiii. Attempts to enable a person without a valid ticket (a "gatecrasher") to enter the Ball by any means, which include, but are not limited to: opening an entrance into St Catharine's College; concealing a gatecrasher in any space in St Catharine's College; communicating with a gatecrasher; distracting or obstructing the Organisers or security contractors to enable a gatecrasher to enter; helping a gatecrasher assume a false identity; providing material to a gatecrasher with which they could manufacture a counterfeit ticket and/or wristband; providing false information to the Organisers or security contractors;
 - xiv. Takes photographs and recordings for any purpose other than personal use;
 - xv. Smoking or attempts to use any e-cigarettes in any area of the college site is prohibited. This event is strictly non smoking, and no readmittance to the ball will be allowed
- e. The Organisers enforce the University of Cambridge common policy on gatecrashers; any gatecrashers will be added to a

university-wide blacklist. e. Notwithstanding (6.c.xi), the Organisers may require Applicants or Guests to refrain from taking photographs or recordings if it is necessary to prevent the Organisers from being in breach of contract for a particular reason. Any such requirement will be made clear on the night of the Ball.

- f. For security purposes, the Organisers or their contractors may operate surveillance equipment within St Catharine's College, including security cameras.
- g. By entering the Ball, you consent to information about yourself (including photographs and film) being recorded and disclosed to others without compensation or notice, including (and without limitation) law enforcement agencies and persons involved in relevant legal or disciplinary actions, to the extent that St Catharine's College deems such disclosure to be necessary in order to protect their lawful interests, the public interest, or the safety of persons or property present at the Ball.
- h. The Ball is a black tie event. Black tie, military dress and national dress are the only acceptable forms of attire. Sports blazers are not permitted. The Organisers' reserve the right to refuse admission to Applicants or Guests who fail to adhere to this dress code.
- i. Bar staff have the right to refuse to serve any Applicants or Guests they deem as intoxicated at any point in the evening.
- j. The Organisers may alter these conditions if such changes are reasonably necessary to address safety issues or otherwise protect legitimate interests of the College.

7. Health and Safety

- a. Applicants and Guests must comply with all instructions and rules given in this regard by the Organisers or their contractors, St Catharine's College staff, or authorised officers.

8. Disabilities, allergies and other special measures

- a. Applicants or Guests with disabilities that are likely to require special measures should contact the Organisers at least one month before the Ball at mayball.ticketing@caths.cam.ac.uk.
- b. If one month's notice is given, the Organisers will ensure that Applicants or Guests with disabilities have a Personal Emergency Evacuation Plan (PEEP), if one is necessary.
- c. The Organisers will make all reasonable attempts to accommodate Applicants or Guests with disabilities so that they can enjoy as much of the Ball as possible.
- d. The Organisers cannot be held responsible for any injury, loss, damage to

personal property or other inconveniences that arises because an Applicant or Guest with a disability has not notified the Organisers.

- e. Applicants and Guests who suffer from photosensitive epilepsy or similar conditions are hereby notified that there will be substantial use of flashing lights in many areas at the Ball. The attendance to the event of Applicants and Guests who suffer from epilepsy or similar conditions is by their own risk.
- f. Applicants and Guests with food allergies should specify these on the dietary requirement section provided when purchasing a ticket from the Website, or subsequently notify the Organisers at mayball.food@caths.cam.ac.uk, at least one month before the Ball. The Organisers cannot be held responsible for any injury, illness or other inconvenience that arises because an Applicant or Guest with a food allergy has not notified the Organisers.
- g. While every effort will be made to ensure that certain foods are free of particular allergens, the Organisers cannot guarantee that these foods will be free of trace elements.

9. Liability

- a. Other than for death or personal injury resulting from the proven negligence of the Organisers, the Organisers and St Catharine's College will not be liable for any injury or loss or damage to personal property suffered by any Applicant or Guest during the Ball.

10. Programme

- a. The programme of the Ball is at the discretion of the Organisers and is subject to change without notice.

11. Force Majeure

- a. No refunds will be made if the Ball or any part of the programme has to be cancelled due to an "Event of Force Majeure", including, but not limited to: acts of God (such as, but not limited to, fires, explosions, earthquakes, drought, tidal waves, floods, hurricanes or other natural disasters); COVID-19 lockdown, or banning of public events due to pandemic; royal or state mournings; war, hostilities, invasion, acts of foreign enemies, mobilisation, requisition, or embargo; rebellion, revolution, insurrection, or military or usurped power, or civil war; nationalisation; government sanction; blockage; embargo; lockout or interruption or failure of electricity, water, telephone or internet services; contamination by radioactivity from any nuclear fuel, or from any nuclear waste from the combustion of nuclear fuel, radioactive toxic explosive, or other hazardous properties of any explosive nuclear assembly or nuclear component of such assembly; contamination by substance with chemical or biological hazard; riot, commotion, strikes; or acts or threats of terrorism.

12. Privacy Policy

The Organisers collect only such data as are necessary to process your application, issue tickets, admit you and your Guests to the Event, and allow you to manage your order. No personal data will be shared with any third-party, except where necessary for the implementation of the Event. Passwords are stored securely and are not accessible to the Organisers. If the Organisers deem that any data that was collected is no longer necessary for the purposes set out above, the Committee will delete it immediately. All data will be destroyed once the accounts have been finalised.